

# Corporate Governance Report Financial year of 2004

Chapter 0
Declaration of Compliance

#### Recommendation no. 1

The company stays in constant contact with the market, keeping to the principle of equal treatment for all shareholders, and taking steps to ensure that all investors enjoy uniform access to information. The company operates an investor support office.

This recommendation has therefore been adopted in full.

# Recommendation no. 2

The recommendation has been adopted with regard to postal votes, with the voting slips available on the company's website. Postal votes are only required to arrive at the company three business days prior to the meeting, and the articles of association place no further limitation on this form of voting.

The only restriction in the articles of association on voting by proxy is that on the representation of individual shareholders, as referred to in article 380, para. 1 of the Companies Code.

The company has not adopted the recommendation that the requirement for deposit or freezing of shares be for no more than five business days, and instead requires that the documents proving the freezing of shares be presented 8 calendar days prior to the meeting. This is therefore a difference of merely one day, and does not therefore constitute a divergence from the principles which this recommendation seeks to preserve.

It should be noted that the 8-day rule was approved unanimously by all shareholders present at the annual general meeting in 2003. A motion requiring that shares should be owned no less than 30 days prior to the general meeting was also carried unanimously; the person or organisation depositing the shares may present proof of this 30-day period without having to freeze the shares in question for any part of this period in excess of the 8-day period required for notice.

This recommendation has not been adopted in full.

#### Recommendation no. 3

The company has adopted the recommendation that an internal system of control be created. Risk control in Semapa is the responsibility of the directors themselves, and only in subsidiaries, where the size and complexity of exposure so requires, have other staff been allocated to these duties.

# Recommendation no. 4

No measures have been adopted in order to prevent the success of takeover bids, meaning that this recommendation has been adopted in full.

# Recommendation no. 5

The management body comprises several members, who effectively direct the management of the company and its senior staff. The recommendation to this effect has therefore been adopted by the company.



#### Recommendation no. 6

This recommendation has not been adopted because none of the current directors falls within the category of independent director as defined in para.2 of article 1 of Securities Market Commission Regulations 11/2003.

The Board of Directors believes that its composition reflects adequate diversity in order to maximise the pursuit of the company's interest, meaning that no immediate alteration to the composition of the board is justified in order to include a director who meets the criteria now adopted by these regulations, without prejudice to the possibility of evolving in due time in the direction recommended.

#### Recommendation no. 7

The company has not adopted the recommendation that internal control committees be created with powers to assess the company's structure and governance.

The board of directors is aware of the advantages of continuous reflection on and tuning of the governance structure and procedures, but has not considered the creation of a committee with these specific responsibilities to be justified. The board of directors itself exercises this form of control, and is open to opinions and suggestions from the other bodies and structures within the company.

#### Recommendation no. 8

The structure of the directors' remuneration, which under the articles of association may comprise a fixed and a variable component, the variable components possibly including profit sharing, makes it possible to align the directors' interests with those of the company.

The company has not adopted the recommendation that individual directors' remuneration be disclosed. This decision has been taken after weighing up all the interests at play, and in the opinion of the board of directors, in addition to other potentially negative effects, the gains resulting from such disclosure would not be greater than the loss to the right of privacy of each director.

# Recommendation no. 9

The company's remuneration committee comprises only corporate bodies. In the light of the concept of independence followed by the recommendation, this means that the recommendation cannot but be deemed to be fully adopted.

# Recommendation no. 10

This recommendation is not applicable because the company has not adopted by share or share option allocation scheme.

#### Recommendation no. 11

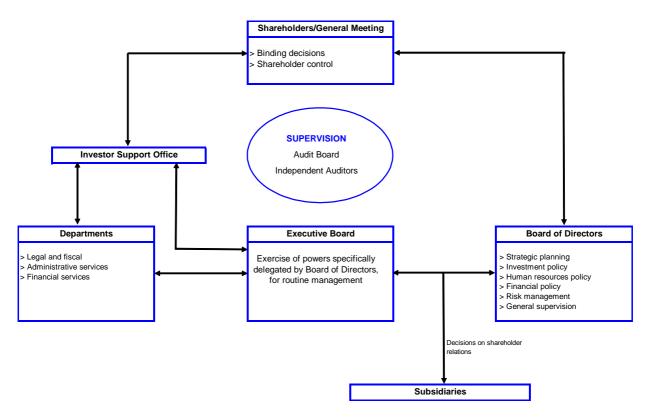
This recommendation is also not applicable, as it is aimed only at institutional investors.



Chapter I
Disclosure of information

# 1. Organisational structure

The following diagram shows how powers are distributed with regard to business decisions:



# 2. Specific Committees

The only specific committee within the company is the remuneration committee, which comprises the following shareholders in Semapa:

Sociedade Agrícola da Quinta da Vialonga, S.A. Cimo – Gestão e Participações, S.A. Longapar, SGPS, S.A.

The duties usually assigned to other committees, such as assessment of corporate structure and governance or ethical questions, are attributed in Semapa to the Board of Directors. In relation to questions of ethics, the Board of Directors was assigned specific powers as a result of the approval in 2002 of the company's "Principles of Professional Conduct".

As a holding company, Semapa has a relatively simple structure, and there are therefore various committees in the companies controlled by Semapa, without any direct impact on the company.



#### 3. Risk Control

Risk control activities are carried on through independent audits, through the company boards and the departments with specific duties in this area.

Independent audits of Semapa and the companies it controls are conducted by PriceWaterhouseCoopers except for Soporocel and its subsidiaries, where the audits are conducted by Deloitte & Touche.

Internally, in addition to the leading role played by the Audit Board, risk management differs between Semapa and its main subsidiaries, in view of the different nature and exposure of the companies.

At Semapa, risk control is the responsibility of the directors themselves, under the leadership of Dr. José Alfredo de Almeida Honório. Risk management at Semapa focuses on the management of financial resources, as other risk components, namely client credit risks and property risks, third party liability and health risks, are covered to a significant extent by the work of our subsidiaries.

Especially significant in this area is environmental risk which, in the cases of both Secil and Portucel, is paid particular attention, being controlled by the relevant departments of these subsidiaries.

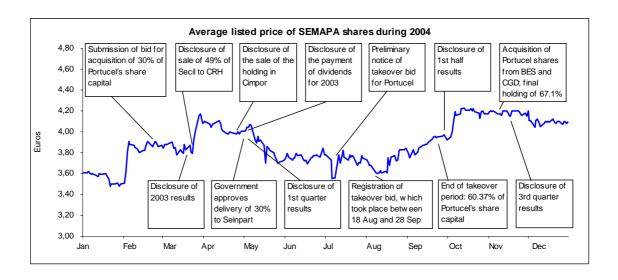
# 4. Listed share prices

Over the course of 2004, the average listed price of SEMAPA shares rose by 13.3%. The average daily listed price for these shares varied between a minimum of EUR 3.48 and a maximum of EUR 4.23. An average of approximately 34,310 shares were traded daily during the period.

On 19 March 2004, the date on which the company disclosed its 2003 results to the market, there was no significant alteration in the average listed price in relation to the previous session.

The distribution of EUR 0.10 per share in circulation, which represented, in net terms, for shareholders subject to tax, approximately EUR 0.085 per share for resident shareholders and EUR 0.075 per share for non-resident shareholders, had no significant impact on formation of the share price.

The following graph shows listed prices over the period, together with the main disclosures made to the market:





Semapa shares performed well overall in 2004, rising at above the rate of the main Portuguese equity market index – PSI 20, as shown in the following graph:



#### 5. Dividend distribution policy

The Company has followed a policy of distributing a large amount without resorting to borrowing for this purpose and without jeopardising its sound financial position. The aim is to maintain a financial structure compatible with the sustained growth of the company and the different business areas, whilst also maintaining sound solvency indicators.

The pay-out ratio (dividends/net profit) in recent years has been high, reaching a high point of 94% in 1995, and standing at its lowest in 2001, at 26%.

In the last three years, the dividend per share in circulation has been as follows:

2002 (in relation to 2001)	0.10 € per share
2003 (in relation to 2002)	0.10 € per share
2004 (in relation to 2003)	0.10 € per share

#### 6. Share and option allocation schemes

The Company runs no share or option allocation scheme.

# 7. Transactions with company officers, holders of qualifying holdings and subsidiaries

No transactions to report.

# 8. Investor Support Office

The investor support service is provided from an office headed by Dr. José Miguel Gens Paredes, who is also the company's market relations representative. The office is adequately staffed and enjoys swift access to all sectors of the company, in order to ensure an effective response to requests, and also to transmit relevant information to shareholders and investors in good time and without any inequality.

In addition to the general contact details for the company, Dr. José Miguel Gens Paredes can be contacted at the address <u>imparedes@semapa.pt</u> or on the company's general telephone numbers.



All public information on the company can be accessed in this form. Please note, in any case, that the information most frequently requested by investors is available at the company's website at <a href="https://www.semapa.pt">www.semapa.pt</a>.

### 9. Remuneration Committee

As indicated above, the Semapa Remuneration Committee is made up as follows:

Sociedade Agrícola da Quinta da Vialonga, S.A. Cimo – Gestão e Participações, S.A. Longapar, SGPS, S.A.

All of these companies have directors who are also directors of Semapa.

### 10. Remuneration of Auditors

The following costs were incurred in relation to auditors in 2004 by the company and other related companies:

Services – Audit of Accounts Other services – reliability assurance	415.464€ 177.102€
Fiscal consultancy services Services other than legal auditing	168.111€ 77.322€
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NB: In relation to the Portucel Soporcel Group, it should be noted that the figures stated include 100% of the amounts paid annually by this corporate group, without taking Semapa's proportional share into account.

In relation to fiscal consultancy services and services other than legal auditing, our auditors have set strict rules to guarantee their independence, and these rules have been adopted in the provision of these services and monitored by the company.

#### Chapter II

Exercise of voting rights and representation of shareholders

# 1. Company rules on voting rights

There are no company rules which in any way limit voting rights or disallow postal voting. The only company rules on the exercise of voting rights by shareholders are those detailed below.

# 2. Postal vote form

The company provides a postal vote form. This form is available at the company's website and may be requested from the investor support office.

### 3. Electronic voting

Electronic voting is still not provided for. Note that no shareholder or investors have yet requested or expressed an interest in such procedures.



#### 4. Period for freezing shares

The company's articles of association require that shareholders submit a document proving ownership of the shares no less than eight days prior to the date of the general meeting.

The same document must also state that the shareholder has owned the shares in the company since at least 30 days prior to the date of the meeting, and that the shares will be frozen until the end of the meeting. As stated in this report, this 30 day period may be certified by the party making the deposit, without any requirement that shares be blocked for any part of this period in excess of the 8 calendar day period required for notice.

# 5. Deadline for receipt of postal votes

Postal votes must be received no less than three business days prior the date of the general meeting.

# 6. Number of shares corresponding to one vote

There is one vote for each 385 shares in the company.

Chapter III Company Rules

#### 1. Codes of Conduct

The Company has a set of "Principles of Professional Conduct", approved by the Board of Directors. This document establishes ethical principles and rules applicable to company staff and officers.

In particular, this document establishes the duty of diligence, requiring professionalism, zeal and responsibility, the duty of loyalty, which in relation to the principles of honesty and integrity is especially geared to guard against conflict of interest situations, and the duty of confidentiality, in relation to the treatment of relevant information.

The document also establishes duties of environmental conservation and protection of all shareholders, namely minority shareholders, ensuring that information is fairly disclosed, and all shareholders treated equally and fairly.

Access to this document is reserved.

#### 2. Control of operating risks

Semapa has no division or department dedicated to internal audit or risk management, and risk control activities are carried out as described in point I-3.

# 3. Measures capable of interfering with takeover bids

There are no provisions in the articles of association or measures adopted by the company such as may interfere with the success of takeover bids, and the company has no knowledge of any shareholders' agreements which might have this effect, without prejudice to the open co-ordination of voting rights by the shareholders holding more than half the share capital, on the terms indicated in the respective annex to the Directors' Report.



Chapter IV Management Body

# 1. Description of Board of Directors

The company's Board of Directors consists of nine members. Messrs. Pedro Mendonça de Queiroz Pereira, Eng. Carlos Eduardo Coelho Alves, Dr. José Alfredo de Almeida Honório, Eng. Gonçalo Allen Serras Pereira and Dr. Francisco José Melo e Castro Guedes exercise executive duties, and are members of the company's Executive Board. The director Ms. Maria Maude Mendonça de Queiroz Pereira Lagos and the directors Messrs. Eng. Frederico José da Cunha Mendonça e Meneses, Dr. Paulo Jorge Barreto de Carvalho Ventura e Eng. Luís Manuel Pego Todo Bom do not exercise executive duties.

As stated above, none of the members of the Board of Directors is independent in accordance with the concept as defined in Securities Market Commission Regulations 11/2003.

The directors hold office in the following companies. Companies marked (SG) are members of the Semapa Group.

#### Pedro Mendonça de Queiroz Pereira

CIMENTOSPAR Participações Sociais, SGPS, Lda (GS).  CIMIANTO - Gestão de Participações, SA,  CIMINPART - Investimentos e Participações, SGPS, S.A. (GS)  CIMO - Gestão de Participações, SGPS, SA.  CMPartin - Inversiones y Participaciones Empresariales SL (GS).  CMP - Cimentos Maceira e Pataias, SA (GS).  ECOLUA - Actividades Desportivas, Lda.  LONGAPAR, SGPS, SA.  O E M - Organização de Empresas, SGPS, SA.  PARSECIL, SL (GS).  PARSEINGES - Gestão de Investimentos, SGPS, S.A. (GS).  PORTUCEL - Empresa Produtora de Pasta e Papel, S.A. (GS).  REFUNDOS - Sociedade Gestora de Fundos de Investimento Imobiliários, S.A SECIL - Companhia Geral de Cal e Cimento, SA (GS).  SECILPAR, SL (GS).  SEINPART Participações, SGPS, S.A (GS).  SEINPART Participações, SGPS, S.A (GS).  SEMAPA Inversiones, SL (GS).  SEMINV - Investimentos, SGPS, S.A (GS).  SOCIEDACA - Sociedade Nacional de Canalizações, S.A.	Chairman Board of Directors Chairman Board of Directors
SONACA – Sociedade Nacional de Canalizações, S.A	Secretary of General Meeting
SOPORCEL - Sociedade Portuguesa de Papel, S.A. (GS)	Chairman Board of Directors
VÉRTICE-Gestão de Participações, SGPS, SA	Chairman Board of Directors

#### Maria Maude Mendonça de Queiroz Pereira Lagos

CIMIANTO-Gestão de Participações, SA	Director
O E M - Organização de Empresas, SGPS, SA	Director
SODIM, SGPS, SA	Director
Hotel RITZ, SA	Chairman Board of Directors
LONGAVIA-Imobiliária, SA	Director
Ideias Interactivas – Informática, S.A	Director

# Carlos Eduardo Coelho Alves

SONACA – Sociedade Nacional de Canalizações, S.A. ...... Director



CIMIANTO - Gestão de Participações, SA	Director
SODIM, SGPS, SA	Director
SECIL - Companhia Geral de Cal e Cimento, SA (GS)	Chief Executive Officer
CMP - Cimentos Maceira e Pataias, SA (GS)	Chief Executive Officer
CIMO - Gestão de Participações, SGPS, SA	Director
SCG – Société des Ciments de Gabès, SA (GS)	Chairman Board of Directors
SEMINV - Investimentos, SGPS, S.A (GS)	Director
SECILPAR, SL (GS)	Director
CIMINPART - Investimentos e Participações, SGPS, S.A. (GS)	Director
PARCIM – Investments B.V. (GS)	Director
PARSEINGES - Gestão de Investimentos, SGPS, S.A. (GS)	Director
SEINPART Participações, SGPS, S.A (GS)	Director
LONGAPAR, SGPS, SA	Director
BETOPAL, S.L. (GS)	Director
ENERSIS, SGPS, S.A	Chairman of General Meeting
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director
PARSECIL, SL (GS)	Director
SEMAPA Inversiones, SL (GS)	Director
CIMENTOSPAR - Participações Sociais, Lda. (GS)	Manager
FLORIMAR – Gestão e Participações, SGPS, Soc. Unipessoal, Lda. (GS)	Manager
PORTUCEL – Empresa Produtora de Pasta e Papel, SA (GS)	Director
SOPORCEL – Sociedade Portuguesa de Papel, SA (GS)	Director
ENERSIS II – Sociedade de Gestão de Participações, SGPS, S.A	Chairman of General Meeting
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José Alfredo de Almeida Honório	
PORTUCEL – Empresa Produtora de Pasta e Papel, SA (GS)	Chairman of Executive Board
	Chairman of Executive Board
SOPORCEL – Sociedade Portuguesa de Papel, SA (GS)	
PORTUCEL FLORESTAL-Empresa de Desenvolvimento Agro-Florestal,SA (	
ALIANÇA FLORESTAL – Sociedade para o Desenvol. Agro-Florestal, SA (GS	Chairman Board of Directors
CEMINIV Investimentes CCDC C A (CC)	<b>D</b> : .
SEMINV - Investimentos, SGPS, S.A (GS)	Director
	Director Director
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director
CMPartin-Inversiones y Participaciones Empresariales SL (GS)PARSECIL, SL (GS)	Director Director
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager
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CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Director Consideration of General Meeting  Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Director Chairman of General Meeting  Chairman Board of Directors Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Director Consideration  Vice-Chairman of General Meeting
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Director Chairman of General Meeting  Chairman Board of Directors Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Mirector Director Chairman of General Meeting  Chairman Board of Directors Chairman Board of Directors Chairman Board of Directors Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Manager Director Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Manager Director Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Manager Director Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Manager Director Vice-Chairman of General Meeting  Chairman Board of Directors Director
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Manager Director Chairman Board of Directors
CMPartin-Inversiones y Participaciones Empresariales SL (GS)	Director Director Director Manager Manager Manager Director Vice-Chairman of General Meeting  Chairman Board of Directors Director



Goliatur – Sociedade Investimentos Imobiliários SA	Director
Cunha e Meneses, Lda	Manager
Francisco José Melo e Castro Guedes	
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CMP- Cimentos Maceira e Pataias, S.A (GS)	Director
PARSEINGES-Gestão de Investimentos, SGPS, S.A. (GS)	Director
SECIL – Companhia Geral de Cal e Cimento, S.A. (GS)	Director
SEINPART Participações, SGPS, S.A. (GS)	Director
SEMINV – Investimentos, SGPS, S.A. (GS)	Director
SCG – Société des Ciments de Gabès, S.A. (GS)	Director
ENERSIS II – Sociedade de Gestão de Participações, SGPS, S.A. (GS)	Director
CDS- Ciments de Sibline, SGPS, S.A. (GS)	Director
CIMINPART-Investimentos e Participações, SGPS, S.A. (GS)	Director
ENERSIS, SGPS, S.A. (GS)	Director
SEMAPA Inversiones, SL (GS)	Director
SILONOR, S.A. (GS)	Director
01E0NON, 0.A. (00)	Director
Compale Allen Course Develve	
Gonçalo Allen Serras Pereira	
Alto Marão - Energia Eólica, Unipessoal, Lda(GS)	Manager
Aproveitamento Hídrico Vale Ruvinhosa, Lda(GS)	Manager
CIMENTOSPAR - Participações Sociais, Lda (GS)	Manager
CIMIANTO - Gestão de Participações, SGPS, SA	Director
CIMINPART - Investimentos e Participações, SGPS, SA (GS)	Director
CMPartin - Inversiones y Participaciones Empresariales, SL (GS)	Director
Comp <sup>a</sup> das Energias Renováveis da Serra dos Candeeiros, Lda (GS)	Manager
ECH - Exploração de Centrais Hidroeléctricas, SA (GS)	Director
ENEPRO - Projectos de Energias Renováveis, Lda (GS)	Manager
ENERFLORA - Produção de Energia Eléctrica, Lda (GS)	Manager
Enerfuel Produção de Biocombustíveis, Lda (GS)	Manager
ENERSIS, SGPS, SA (GS)	Chairman Board of Directors
ENERSIS II, Sociedade Gestora de Participações Sociais,SA (GS)	Chairman Board of Directors
ENERULTRA, Produção de Energia Elétrica,Lda (GS)	Manager
ENERVIA - Sociedade de Produção de Energia, SA (GS)	Director
Freita Eólica - Energia Eólica, Lda(GS)	Manager
HE 70 - Energias Renováveis Reunidas, SGPS, SA(GS)	Chairman Board of Directors
HIDROCORGO - Hidroeléctrica do Corgo, SA(GS)	Director
Hidroeléctrica da Barroca, Lda (GS)	Manager
Hidroeléctrica da Mesa do Galo, Lda(GS)	Manager
Hidroeléctrica da Ribeira de Alforfa, SA (GS)	Director
Hidroeléctrica de Dornelas, Lda (GS)	Manager
Hidroeléctrica de Fraga, Lda(GS)	Manager
Hidroeléctrica de Penacova, Lda (GS)	Manager
HIDROMARÃO - Sociedade Produtora de Energia, SA (GS)	Chairman Board of Directors
JAYME DA COSTA - Mecânica e Electricidade, SA	Director
MCD - Materiais de Construção Dragados e Betão Pronto, SA (GS)	Director
Mini Hídrica do Palhal, Lda (GS)	Manager
Parque Eólico Cabeça Alta, Lda (GS)	Manager
Parque Eólico Chiqueiro, Lda(GS)	Manager
Parque Eólico da Penha da Gardunha, Lda (GS)	Manager
Parque Eólico da Serra de Leomil, S.A. (GS)	Chairman Board of Directors
Parque Eólico de Marco Negro - Prod. Energias Renováveis, Lda (GS)	Manager
Parque Eólico de Trevim, Lda (GS)	Manager
Parque Eólico de Trevitti, Lua (GS) Parque Eólico do Infante - Prod. Energias Renováveis, Lda (GS)	•
Parque Eólico de Zibreiro I de (CS)	Manager
Parque Eólico do Zibreiro, Lda (GS)	Manager
Parque Eólico Malhadas-Góis, S.A. (GS)	Chairman Board of Directors
Parque Eólico Serra da Opa, Lda (GS)	Manager
Parc Eolien de la Voie Bleriot Est (GS)	Director
PARSEINGES - Gestão de Investimentos, SGPS, SA. (GS)	Director
PECF - Parque Eólico de Chão Falcão, Lda (GS)	Manager
PEL - Parque Eólico da Lousã, Lda (GS)	Manager



PEP - Parque Eólico da Povoeira, Lda (GS)	Manager
PESL - Parque Eólico da Serra do Larouco, SA. (GS)	Chairman Board of Directors
PESM - Parque Eólico da Serra das Meadas, Lda (GS)	Manager
PEVB - Parque Eólico de Vila do Bispo, Lda (GS)	Manager
Renewable Energy Systems Sistemas Energéticos, S.A. (GS)	Chairman Board of Directors
SCG - Société des Ciments de Gabès, SA(GS)	Director
SECIL Investimentos, SGPS, SA. (GS)	Director
SECILPAR, SL (GS)	Director
SEINPART - Participações, SGPS, SA. (GS)	Director
SEMAPA Inversiones, SL. (GS)	Director
SONACA - Sociedade Nacional de Canalizações, S.A	Chairman Board of Directors
Ventos da Serra, Produção de Energia Lda. (GS)	Manager
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#### Paulo Jorge Barreto de Carvalho Ventura

Besleasing e Factoring - Instituição Financeira de Crédito, SA	Chairman of General Meeting
	Chairman of General Meeting
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# Luís Manuel Pego Todo Bom

Banco Finantia, S.A	Director
Amorim Imobiliária, SGPS, S.A	Director
Celulose do Caima, SGPS, S.A.	Director
Companhia de Seguros Sagres, S.A.	Director

# 2. Executive Board

The only board with management powers is the Executive Board, which comprises, as already stated, Messrs. Pedro Mendonça de Queiroz Pereira, Eng. Carlos Eduardo Coelho Alves, Dr. José Alfredo de Almeida Honório, Eng. Gonçalo Allen Serras Pereira and Dr. Francisco José Melo e Castro Guedes.

The Executive Board has been granted the widest management powers, largely detailed in the respective act of delegation, and only limited with regard to the matters indicated in article 407, para. 4 of the Companies Code.



# 3. Workings of the Management Body

The management of the company is centred on the relationship between the Board of Directors and the Executive Board.

The two bodies are co-ordinated and kept in contact by the fact that they have a common chairman, and through regular transmission of all relevant information on the day-to-day management of the company to the non-executive directors, in order to keep them abreast of the company's life at all times. In addition, meetings of the Board of Directors are called for all decisions regarded as especially important, even if they fall within the scope of the powers delegated to the Executive Board.

It is relevant to note in this regard that the members of the Executive Board are available at all times to provide the information requested by the other members of the Board of Directors. It is standard practice for this information to be transmitted immediately when the importance or urgency of the matter so requires.

The Executive Board cannot resolve on the following:

- i) Selection of the chairman of the Board of Directors;
- ii) Co-opting of directors;
- iii) Requests for the call of a general meeting;
- iv) Annual reports and financial statements;
- v) Provision of bonds and personal or real guarantees by the company;
- vi) Change in registered offices and increases in share capital; and
- vii) Plans for merger, break-up or transformation of the company.

There are no internal rules on incompatibility or on the maximum number of offices which directors can hold in the management bodies of other companies.

The Board of Directors met ten times in 2004.

#### 4. Remuneration Policy

Remuneration policy is not set by the Board of Directors, and aligns the interests of the directors with those of the company, dividing remuneration into a fixed component and a variable component.

The fixed component is determined in line with the usual criteria in directorships, taking special account of responsibilities, the size and capacity of the company, the remuneration paid in the market for equivalent posts and the fact of the director being executive or non-executive. The variable component consisted in the previous period in a share in profits approved by the General meeting and limited by the articles of association to 5% of the net profits.

# 5. Remuneration

The total remuneration earned by directors with executive powers in the company, including amounts paid on any grounds by controlled or controlling companies stood at 7,427,953.00 € of which 3,935,579.00 € corresponded to the fixed component, and 3,492,374.00 € corresponded to profit sharing.

Total remuneration earned by non-executive directors, including amounts paid on any grounds by controlled or controlling companies, stood at 1,342,956.00 €, of which 620,956.00 € corresponded to the fixed component and 722,000.00 € corresponded to profit sharing.